

## IMPORTANT

Let's Grow Kids is a supporting organization of the Vermont Community Foundation (VCF). As such, VCF receives and facilitates stock gifts to Let's Grow Kids.

As soon as possible after initiating your gift, please contact Christine Settles, Senior Accountant (contact information below), and let us know the arrangements you have made, including the name and number of shares you are contributing, **and that your gift is directed to Let's Grow Kids.**

Contacting us prior to your gift transaction ensures that we attribute your gift correctly – a broker may execute a transfer of stock without a donor's name or specification that it is directed to a supporting organization.

### 1. If your securities are held in “street name” at a brokerage firm or bank:

- Have your broker or trust officer contact us about your gift. Shares can be wired to Lucinda Bain at the Morgan Stanley office in Colchester, Vermont (1-800-446-0193) by authorizing transfer to:

**Morgan Stanley**  
DTC 0015  
FAO: 383-028320-210  
FBO: The Vermont Community Foundation

### 2. If your securities are held in a Morgan Stanley Account:

- Send written authorization to your account executive to journal the gift from your Morgan Stanley account to:

FAO 383-028320-210  
FBO: The Vermont Community Foundation

### 3. If you hold the actual stock certificate(s):

- Send the unendorsed certificate(s) (by certified mail if you prefer) to:

**The Vermont Community Foundation**  
Attention: Nancy Brock  
3 Court Street  
Middlebury, VT 05753

In a separate envelope, mail a signed stock power form, with your signature guaranteed by a commercial bank or brokerage firm, by ordinary first class mail to the same address as the certificate. Stock power forms can be obtained from your bank or brokerage firm. Include a brief letter stating that the securities are a gift to the VCF. We use the letter as authorization to deposit the securities directly into our account.

**If you have any questions about how to donate securities to Let's Grow Kids, please contact:**  
Christine Settles, Senior Accountant – [christine@letsgrowkids.org](mailto:christine@letsgrowkids.org)  
Let's Grow Kids Development Team – [invest@letsgrowkids.org](mailto:invest@letsgrowkids.org)